



**Tally**  
Duration: 4 Month

Financial & Inventory Accounts  
Cost Center, Interest, Multi Currency  
Price List, Delivery Challans, Banking,  
VAT, CST, Excise & Service Tax Transaction  
TDS & TCS Transaction, POS, Simple Payroll  
Overview of Tally 6.3

**C & C++**  
Duration: 3 Month

C  
C++

**Auto Cad**  
Duration: 3 Months

Auto Cad 2010  
2D & 3D



**ARISE ENGLISH SPOKEN COURSE**  
ARISE English Pro  
Duration: 6 Months

Our spoken English Courses is mainly recommended for beginners, who have not studied in English medium schools. Our spoken English Course is designed in such a way that the end-user can understand the fundamentals of grammar, sentence construction and vocabulary.

English Grammar  
Common Words  
Simple Sentence Making  
General Conversation  
Shorts Speeches, Role Plays  
Group Discussions, Debate  
Individual Topic Presentations



**ARISE HARDWARE COURSES**  
Advance Diploma in Hardware & Networking  
Duration: 12 Months

**Semester – 1**

**Computer Basic & Office Automation**

Computer Hardware Overview  
Window 7 & Internet  
MS Office 2007

**Digital Electronics**

Analog & Digital, Microprocessor  
Soldering Techniques



**Pc Hardware Assembling**

Motherboards, Memory, Power supplies  
Storage systems, Display devices  
Peripherals and input devices  
Assembling and disassembling a PC

**Semester – 1**

**Pc Hardware Support Skills**

Working with BIOS/CMOS  
Upgrading a computer system  
Troubleshooting for common faults

**Operating System Support Skills**

Installation - Windows 7 & 10  
Resource sharing, File and folder access

**Networking Essentials**

LAN Topologies, Structured Cabling  
Network Protocols - TCP/IP & OSI Model  
Network Security & Troubleshooting



**Microsoft Windows Server 2008**

Installing Microsoft Windows Server 2008  
Configuring the DHCP & DNS Server role  
Active directory administration

**Diploma in Laptop Repairing**  
Duration: 06 Months

Basics of Electronics, Laptop Basic Hardware  
Software upgrading and downgrading  
Installation and Configuration OS  
Troubleshooting for common faults  
Laptop Disassembly and Reassembly  
Working with BIOS/CMOS  
Network problems, Charging Problems

**Salient Features**

- ❖ An ISO 9001:2008 Certified Institute.
- ❖ Two Times Award Winner - Arise Computers have won several awards and appreciations in India.
- ❖ Highly Trustworthy and stable – 15+Years of Experience in IT Education Industry
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- ❖ Free P.D. & Interview Preparation Classes.
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**HEAD OFFICE**

B – 78, Ground Floor, Ashoka Enclave – II  
Sec – 37, Faridabad, Haryana – 121003  
☎ - 0129 – 4118816, Mobile – 09990308816

**ARISE ATC BRANCH**  
ARISE ATC

Ground Floor, Palla No. 1 Main Tilpat Road  
(Near Police Chowki), Faridabad, HR – 121003  
☎ – 9990358816, 9540008816

Website – [www.arisecomputers.co.in](http://www.arisecomputers.co.in)  
E-mail – [info@arisecomputers.co.in](mailto:info@arisecomputers.co.in)

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**RECOGNITIONS**



## Master Diploma in Financial Accounting & e-Taxation

Duration: 18 Months

### Semester - 1

#### Computer Basic & Office Automation

Computer Hardware Overview  
Window 7 & Internet  
MS Office 2007

#### Business Accounting

Journal, Cash Book, Subsidiary Book, Ledger,  
Financial Statements, BRS, Errors, Depreciation

#### Accounting Package - Tally ERP 9

Financial & Inventory Accounts  
Cost Center, Interest, Multi Currency  
Price List, Delivery Challans, Banking  
Overview of Tally 6.3



### Semester - 2

#### Window 10 & Adv. Excel (MIS)

Windows 10 & MS Office 2016  
Cloud Computing, Advance Excel, MIS Reporting

#### Company Law & Payroll

Advance Payroll accounting  
Profession Tax computation & Returns  
Provident Fund, Gratuity & ESI - Forms & Returns

#### Indirect Taxes

Value Added Tax (VAT)  
Central Sales Tax (CST)  
Excise Duty – Cen vat Credit  
Service Tax – Return filling etc.



### Semester - 3

#### Direct Taxes (e - Taxation)

Income Tax Concepts  
Computation of Tax liability  
e-Filing of ITRs (From 1 to 6)  
TDS & e-Filing of TDS Returns

#### Banking & Auditing

Banking Fundamental  
e-transaction - NEFT, RTGS  
Auditing

#### Investment & Stock Trading

DEMAT - Opening & working  
Portfolio Management

#### Accounting Package - Busy



## Diploma in Software Application

Duration: 6 Months

#### Computer Basic & Office Automation

Computer Hardware Overview  
Window 7 & Internet  
Word 2007, Excel 2007  
PowerPoint 2007

#### Desktop Publishing

DTP Fundamentals, PageMaker 7  
Corel Draw 17 - Creating Artworks  
Photoshop CC - Image Magic  
USB Pen Drive Use, Scanner Use

## Advance Diploma in Software Application

Duration: 12 Months

### Semester – 1 (DSA)

#### Semester - 2

#### Window 10 & Cloud Computing

Windows 10 & MS Office 2016



#### Advance Graphic Designing

Graphics & Illustration Fundamentals  
Typography Techniques & Colour Theory  
Illustrator CC - Creative Illustrations  
In design - Media Publishing

#### Tally ERP 9

Financial & Inventory Accounts  
Cost Center, Interest, Multi Currency  
Price List, Delivery Challans, Banking,  
VAT, CST, Excise & Service Tax Transaction  
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Overview of Tally 6.3

Optional in Place of Tally ERP 9

#### Flash -2D Animation & Publishing

Flash Interface & Tools  
Shape, Motion tween, Motion guide

#### Overview of Microsoft Publisher 2016



National Institute of Electronics & Information  
Technology under the Ministry of Communication  
and Information Technology

## Course on Computer Concepts (CCC)

Duration: 6 Months

Introduction to Computer  
GUI Based OS, Internet & E - mail  
Word Processing – MS Word  
Spread Sheet – MS Excel  
Presentation – MS Power Point  
Computer Communication

## Advance Diploma in Web Designing

Duration: 12 Months



### Semester – 1 (DSA)

#### Semester - 2

#### Web Designing 1

Fundamentals of Web Designing  
HTML 5 & CSS, JavaScript  
Flash CC - Web Animation & Interactivity

#### Web Designing 2

Photoshop CC - Web Layout Design  
Dreamweaver CC – Webpage design  
Building Interactive Pages  
FTP Process, Using Control Panel  
Domain Registration & Server selection

## Advance Diploma in Multimedia

Duration: 12 Months

### Semester – 1 (DSA)

#### Semester - 2



#### Multimedia - Sound & Video effects

Sound Forge 9  
Adobe Premier Pro CS 4  
Combustion  
Flash CC - 2D Animation

#### Multimedia - 3D Animation

Photoshop CC - 3D Drawings  
3D Studio Max - 3D Animation

## Diploma in Graphic Designing & Animation

Duration: 6 Months

Graphics & Illustration Fundamentals  
Typography Techniques & Colour Theory  
Corel Draw 17 - Creating Artworks  
Photoshop CC - Image Magic  
Illustrator CC - Creative Illustrations  
In design CC - Media Publishing  
Flash CC - Flash Interface & Tools  
Shape, Motion tween, Motion guide



## Desktop Publishing

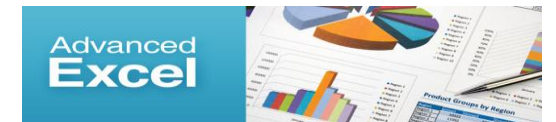
Duration: 4 Months

Corel Draw 17 - Creating Artworks  
Photoshop CC - Image Magic  
Illustrator CC - Creative Illustrations  
In design - Media Publishing

## Advance Office Automation

Duration: 6 Months

Windows 10, 7, Internet Concepts & E - mail  
ADV - Word 2007, 2016, ADV - Excel 2007, 2016  
ADV - Power point 2007, 2016, ADV - Access 2007, 2016



## Office Automation

Duration: 4 Months

Window 7 & Internet, E-mail  
Word 2007, 2016, Excel 2007, 2016  
PowerPoint 2007, 2016

## Advance Tally. ERP 9 with Taxation

Duration: 6 Month

#### Tally ERP 9

Financial & Inventory Accounts  
Cost Center, Interest, Multi Currency  
Price List, Delivery Challans, Banking,  
VAT, CST, Excise & Service Tax Transaction  
TDS & TCS Transaction, POS, Simple Payroll

#### Company Law & Payroll

Advance Payroll accounting  
Profession Tax computation & Returns  
Provident Fund, Gratuity & ESI - Forms & Returns

#### Indirect Taxes

Value Added Tax (VAT) & Central Sales Tax (CST)